

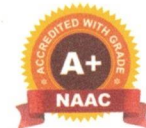
**MALINENI LAKSHMAIAH WOMEN'S ENGINEERING COLLEGE**

(AUTONOMOUS)

(Accredited by "NBA" for CSE &amp; ECE Programmes and NACC A+ Grade)

(Approved by AICTE, New Delhi &amp; Affiliated to JNTUK, Kakinada)

Pulladigunta (Vil), Vatticherukuru (Md), Prathipadu Road, GUNTUR - 522 017, A.P.



Ph &amp; Fax : 0863-2286126, 97031 44772, E-mail : principal\_ke@yahoo.com, www.mlewguntur.com

College Code : KE

Eamcet &amp; ICET Code : MLEW

Ref: MLEW/ADMN/ICC/2025-26

Date: 07-10-2025

**OFFICE ORDER****Sub: Constitution of Internal Complaints Committee (ICC)-Reg.**

\*\*\*

In pursuance of UGC (Prevention, prohibition and Redressal of sexual harassment of women employees and students in higher education institutions) Regulations, 2015 read with sexual harassment or women at workplace ( Prevention, prohibition and Redressal) Act 2013, Office order No D.O.No.F.91-9/2015 (GS/MHRD) Dated 05-07-2016. Internal Complaints Committee (ICC) is constituted as under to deal with the complaints relating to sexual harassment at work place. The ICC comprises of the following members.

S.NO	NAME	DESIGNATION	DEPT.	POSITION
1	Dr J.Apparao	Principal	Mech	Chair person
2	Dr. P.Srilakshmi	Professor	S&H	Presiding Officer
3	Mrs.K.M.L.Priyanka	Asst. Professor	CSE	Member
4	Mrs.M.Prathyusha	Asst. Professor	IT	Member
5	Mrs. P.Sanathi	Asst. Professor	ECE	Member
6	Mrs Y.Sujani	Asst.Professor	DS	Member
7	Mrs N.Swathi Priya	Asst Professor	AIDS	Member
8	Mr G.Venkata Sudheer	Asst Professor	AIML	Member
	Mr P.Veerayya	Asst Professor	MBA	Member
9	Mrs.K.Swpna	Member of Rotary Club, Guntur Centennial	-	Non Government Organisation member
10	Mrs.K.Krishnaveni	Office Asst.	Office	Member
11	Mrs.Y.Naga Jyothi	Office Asst.	Office	Member
12	K.Kousalya 22KE1A05A9	Student	CSE	Member
13	T.Srilakshmi 22KE1A05A3	Student	CSE	Member
14	K. Vanaja ,22KE1A0462	Student	ECE	Member

15	K. Divya 22KE1A0455	Student	ECE	Member
16	S. Saisreeja, 22KE1A4495	Student	DS	Member
17	V. Harshini, 22KE1A44A4	Student	DS	Member
18	A. Sahithi, 22KE1A4201	Student	AI & ML	Member
19	T. Surekha, 22KE1A4250	Student	AI & ML	Member
20	V.Jahnavilakshmi 22KE1A5457	Student	AI & DS	Member
21	V. Vasanthi, 22KE1A5456	Student	AI & DS	Member
22	Y.SriAnjali 23KE1A12D2	Student	IT	Member
23	Sk.Muskan 23KE1A12A8	Student	IT	Member
24	T. Vasundare, 24K1E0075	Student	MBA	Member
25	K. Hemalatha, 24KE1E0032	Student	MBA	Member
26	Sk. Rizwana, 24KE1F00A6	Student	MCA	Member
27	J. Tejaswi, 24KE1F0036	Student	MCA	Member
28	Gali Harika, 24KE1A0586	Student	S&H	Member
29	Ch. Harshini, 24KE1A552	Student	S&H	Member

If any female employee or female student face any harassment can send an email to [principal\\_ke@yahoo.com](mailto:principal_ke@yahoo.com)

  
PRINCIPAL

PRINCIPAL  
MALINENI LAKSHMAIAH  
WOMEN'S ENGINEERING COLLEGE  
(AUTONOMOUS)  
PULLARHILL, VELLORE - 622017

Copy to:

1. Chairman
2. All members concerned
3. All HODs
4. Admin office
5. All Notice Boards
6. To read in all class rooms
7. Exam cell
8. PD/Library

## **FUNCTIONS OF THE CELL**

1. To develop a policy against sexual Harassment women at the Institute.
2. To promote social psychological environment to raise awareness sexual harassment in its various forms.
3. Create an environment for gender equality.
4. Provide a platform to know their rights.
5. Setting up the mechanism to addressing grievance.
6. Ensure that victims or witnesses are not victimized or discriminated against while dealing with complaints of sexual harassment.
7. Ensure prohibition of retaliation or adverse action against a covered individual because the employed or the student is engaged in protected activity.

## **OBJECTIVES OF THE COMMITTEE:**

1. Internal Complaints Committee will examine all matters relating to women in the workplace and will make suggestions and proposals to the institute administration regarding such matters
2. The committee will follow relevant Acts, Rules of Governments of India and Court Order etc as applicable from time to time
3. To create awareness for the prevention of sexual harassment by promoting gender amity among staff, students and other employees.


The committee is requested to function and its deliberations as per the provisions contained in the above referred Act and any other rules/amendments to the act notified from time to time.

## **MANAGEMENT OF THE CELL**

### **A. COMMITTEE COMPOSITION**

The composition of committee comprises of

1. Senior faculty acts as a Coordinator of cell.
2. One faculty from the each department act as a member of cell.
3. Two students from each branch as a member of the cell

  
**PRINCIPAL**  
**PRINCIPAL**  
**MALINENI LAKSHMAIAH**  
**WOMEN'S ENGINEERING COLL**  
**(AUTONOMOUS)**  
**PULLADIGUNTA, GUNTUR-522**

Estd. 2008

# MALINENI LAKSHMAIAH WOMEN'S ENGINEERING COLLEGE

(AUTONOMOUS)

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College Code : KE

Eamcet & ICET Code : MLEW

Ref :

Date : .....

Ref no.: MLEW/2025-26 /ICC

Date: 19-03-2026

## Minutes of the Meeting

The meeting of Internal Complaints Committee under the Chairmanship of Dr. P.Srilakshmi, Presiding officer ICC was held on 19-03-2026 at 2.30 pm.

### **Proceedings:**

- 1. Discussion on Complaints Regarding Sexual Harassment:**
  - No complaints regarding sexual harassment are received.
- 2. Planning Awareness Programs and Workshops:**
  - It was proposed to conduct an awareness sessions and webinars on "Prevention of Sexual Harassment (POSH)" for students and staff.

Presiding Officer, ICC

(Dr.P.Srilakshmi)

  
Principal

(Dr. J.Apparao)

Copy to:

1. Principal, MLWEC
2. Committee members

**PRINCIPAL  
MALINENI LAKSHMAIAH  
WOMEN'S ENGINEERING COLLEGE  
(AUTONOMOUS)  
PULLADIGUNTA, GUNTUR-522017.**



# MALINENI LAKSHMAIAH WOMEN'S ENGINEERING COLLEGE (AUTONOMOUS)

(Accredited by "NBA" & NACC A+ Grade | Approved by AICTE, New Delhi & Affiliated to JNTUK, Kakinada)  
Pulladigunta (Vil), Vatticherukuru (Md), Prathipadu Road, Guntur – 522 017 A.P.



Ref no.: MLEW/2025-26 /ICC

Date: 17-03-2026

## CIRCULAR

It is hereby informed that a meeting of the Internal Complaints Committee (ICC) will be convened, **19th March 2026, at 2:30 PM in the Principal Chamber.**

All members of the ICC are requested to attend the meeting without fail.

### **Agenda:**

1. Discussion on complaints regarding sexual harassment.
2. Planning awareness programs and workshops for students and staff.

**Presiding Officer, ICC**

**(Dr.P.Srilakshmi)**

  
**Principal**

**(Dr. J.Apparao)**

Copy to:

1. Principal, MLWEC
2. Committee members

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MALINENI LAKSHMAIAH  
WOMEN'S ENGINEERING COLLEGE  
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MLEW/ADMN/ICC/2025-26


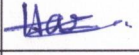
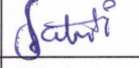
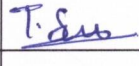


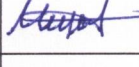
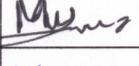
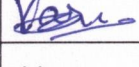
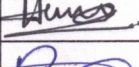
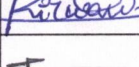
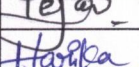
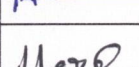
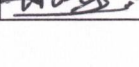
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28	Gali Harika, 24KE1A0586	Student	S&H	Member	
29	Ch. Harshini, 24KE1A552	Student	S&H	Member	

**Presiding Officer, ICC**

**(Dr.P.Srilakshmi)**

Copy to:

1. Principal, MLWEC
2. Committee members

  
Principal

**(Dr. J.Apparao)**

**PRINCIPAL  
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Ref: MLEW/2025-26/ICC

Date : 19-03-2026

## Internal Complaints Committee Meeting Attendance

The following members of the ICC have attended the meeting at 2.30 PM on 19-03-2026 in the Principal chamber:

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